



PA Compact Rules Committee Meeting Minutes

October 29, 2024

Name	Member Role	Voting Member	Attendance
Jamie Alley	WV Delegate	x	x
Valeska Barr	OK Delegate	x	x
Elizabeth Huntley	MN Delegate	x	x
Stephanie Loucka	OH Delegate	x	x
Catherine Marie Patterson	TN Delegate	x	x
Larry Marx	UT Delegate	x	x
Robert Sanders	WI Delegate	x	x
Total voting members present			7/7= quorum
Marisa Courtney	Vice Chair PA Commission		x
Kathy Scarbalis	Ex-Officio – APPA		x
Nathan Smith	OH board staff		x
Tim Terranova	Chair PA Commission		x
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		x
Jessica Thomas	Interim Executive Director		x

VOTES						
Name	Agenda					Adjourn
Jamie Alley	1					
Valeska Barr						
Elizabeth Huntley	2					
Stephanie Loucka						
Catherine Marie Patterson						
Larry Marx						2
Robert Sanders						
	All in favor					All in favor
TOTALS	7/7 motion passes	/ motion passes	/ motion passes	/ motion passes	/ motion passes	

Welcome

Call to order/Roll Call

Chair Loucka calls to order the meeting at 2:00 p.m. ET

J. Thomas takes roll call. Briefly interrupted by a Zoom bomb hacker, which was removed and reported.

Review and Adopt Agenda

- Committee reviewed the agenda; Chair Loucka called for a motion to adopt the agenda. Committee is not slated to vote on anything today.
- **Motion:**
 - Jamie Alley motioned that the committee adopt the agenda.
 - Elizabeth Huntley seconded the motion.
 - 7 members present voted in favor; 0 abstained; motion carried.

Review Role of Rules Committee and Discussion of Charges

Committee discusses charges and what they would like to do. Process is clarified – Rules committee will make recommendations to the executive committee who will then charge rules committee.

L. Marx – recommends looking at policy as well.

N. Kalfas – some commissions have a separate policy committee but even so, this committee could speak to policy as well. Communications committee may help with FAQs.

Further discussion of policy, compliance, and disputes and whether this committee would speak to that.

S. Loucka – Chair and ED will make changes to the document and then circulate it before the next meeting. Then Rules committee will vote on it to send to the executive committee.

Discussion about posting documents ahead of time for review. Established sending committee documents 7 days prior to meeting. In order to adhere to open meetings laws, send J. Thomas any notes about documents and she will forward those to Chair Loucka.

Review Sample Language for Proposed Rule on Definitions and Explanation of Rulemaking Process

S. Loucka –

1. How do we want to structure the rules?
 - a. Put all definitions in a rule on definitions
 - b. Put all definitions in a rule on definitions and in the chapter/rule where they are referenced
 - c. Only put definitions in the chapters/rule they are referenced

Discussion about three options and whether commission can hold a running glossary of definitions instead of a rule on definitions. The rulemaking process must be very clearly adhered to for definitions. General consensus to use option B, and to develop definitions as we go. Rule on definitions should include definitions that are already in the compact, separated from those that are new.

N. Kalfas recommendations for first steps: Rule on Rulemaking(already established), rule on definitions, any place it says “as established by rule” in the compact, data system requirements.

Action Items:

1. J. Thomas will recirculate the Rule on Definitions and include terms already defined in the compact. Send additional terms you’d like to see in this rule or terms you don’t find necessary to J. Thomas.
2. J. Thomas will circulate a document including all instances in the compact that refer to establishing a rule. Take a look and consider prioritization. Send ideas to J. Thomas.
3. Take a look at other compact commission rule webpages and consider prioritization. Send ideas to J. Thomas.

Schedule Future Meetings

Monthly 1 hour rules committee meetings, potential subcommittee meetings in-between, potential longer rules committee meetings a few times a year.

4th Tuesday of the month works for many in the group.

Delegate Questions and Public Comments

None

Adjourn

- Hearing no further business or discussion, Chair Loucka adjourned the meeting at 3 p.m. ET with no member opposition.