



1

PA Compact Finance Committee Meeting Minutes

2

January 7, 2025

Name	Member Role	Voting Member	Attendance
Jamie Alley	West Virginia Delegate	x	x
Elizabeth Huntley	Minnesota Delegate	x	x
Larry Marx	Utah Delegate	x	x
Total voting members present			3/3= quorum
Marisa Courtney	Vice Chair PA Commission		x
Sandra Harrison	OK ED		x
Kathy Scarbalis	Ex-Officio – AAPA		x
Tim Terranova	Chair PA Commission		x
Greg Thomas	Ex-Officio – NCCPA		x
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		x
Jessica Thomas	Interim Executive Director		x

3

Name	Agenda 1/7/25	Minutes 12/9/24	Budgetary Expense Categories	Adjourn
Jamie Alley	1	1		
Elizabeth Huntley	2			
Larry Marx		2		
			No motion necessary	
TOTALS	3/3 motion passes	3/3 motion passes	/3 motion passes	/3 motion passes

4

5

6

7

8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

Welcome

Call to order/Roll Call

- L. Marx calls to order the meeting at 3:00 p.m. ET.

Note: minutes were adopted prior to adopting agenda.

Review and Adopt Minutes

- Committee reviewed the minutes, no changes proposed.

Motion:

- **Jamie Alley motions to adopt the minutes.**
- **Larry Marx seconds the motion.**
- **3 members present voted in favor; 0 abstained; motion carried.**

Review and Adopt Agenda

- Committee reviewed the agenda; Chair Marx called for a motion to adopt the agenda.

Motion:

- **Jamie Alley motions to adopt the agenda.**
- **Elizabeth Huntley seconds the motion.**
- **3 members present voted in favor; 0 abstained; motion carried.**

Budgetary Expense Categories

Chair Marx lists expense categories and potential budget line items.

- Zoom, software, office supplies, administrative fees
- IT expenses, support, website expenses
- Personnel expenses
- Legal fees, contracting
- Commission meeting expenses, travel, audio/visual requirements, lunch etc.
- Accounting expenses, accounting audits

Will also need revenue category

- Grants- AAPA, NCCPA, HRSA grant from FSMB
- Privilege fees once privileges are being issued

Chair Marx will prepare a proposed budget for those categories and have that ready for next meeting. Each category will have line items mentioned.

Nahale Kalfas – Working on two agreements between the commission and CSG as well as between the partners and CSG. This will codify the transfer of money.

52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95

Question- Will this be shared with member states?

Nahale Kalfas- yes, the agreement between the commission and CSG will be. The other probably as well. These should likely be posted to the website.

Options for Secretariat Roles

Chair Marx – Commission not in a position to hire a secretariat yet. Commission could look at current partners. CSG, what is the cost for continuing on with CSG as secretariat in the interim and longer?

- Carl Sims provides that CSG can get more specific numbers for the interim services. The permanent costs are reflected in the draft budget.
- Chair Marx asks for interim numbers by next finance committee meeting.

Delegate Questions and Public Comments

Data System Comments – future agenda item

- Jamie Alley – Interested in information about data systems that exist and what options the commission has. What committee does that flow through?
 - Nahale Kalfas - Would flow through finance and executive committee, would recommend final vote with full commission as well.
 - Commission could seek presentations from FSMB and NCCPA, CompactConnect, and IMLC
 - Larry Marx will bring up data system question with executive committee

Funding Comments

- Kathy Scarbalis – AAPA is working on a memorandum for funds. The plan is to split the \$150,000 into 4 quarterly payments
- Greg Thomas – NCCPA is also working on an MOU. The plan is CSG will invoice NCCPA and payment will be made through invoice.
- Carl Sims confirms agreements are in the works with both organizations.

Insurance and Tax Comments – future agenda item

- Nahale Kalfas received insurance application yesterday (1/6/25). Will review and report to executive committee 1/8/25.
- Larry Marx – Does commission need to file as a 503C?
 - Nahale Kalfas – no, tax exempt under IRS code 115c(?) Will get info about entity status to report to commission

Public Questions and Comments

None

Adjourn

- Hearing no further business or discussion, Chair Marx adjourned the meeting at 3:26 p.m. ET.