



**PA Compact Executive Committee Meeting Minutes**

November 13, 2024

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	p
Marisa Courtney	Vice-Chair	X	p
Jamie Alley	Secretary	X	p
Larry Marx	Treasurer	X	p
Elizabeth Huntley	Executive At Large	X	p
Justin Hepner	Executive At Large	X	p
Paula Martinez	Executive At Large	X	p
<b>Total voting members present</b>			
Greg Thomas	Ex-Officio – NCCPA		p
Kathy Scarbalis	Ex-Officio – APPA		p
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		p
Carl Sims	ED Designee		p
Jessica Thomas	Interim Executive Director		

Name	Agenda	Approve Draft Minutes	Committee Appointment	AI Policy	Adjourn
	Passed	Passed		Passed	
<b>TOTALS</b>	<b>7/7</b>	<b>7/7</b>		<b>7/7</b>	

**Call to Order**

Chair Terranova called the meeting to order. (3 p.m. ET)

**Roll Call**

C. Sims called roll. 7/7 members present, establishing quorum.

**Review and Adopt Agenda**

**Motion:**

- Jamie Alley motions to adopt the agenda
- Larry Marx second.
- All members voted in favor; none abstained; motioned passed.

## **Review and Approve Draft Minutes**

C. Sims shared on-screen draft minutes from the October 9, 2024 meeting of the Executive Committee.

### **Motion:**

- Jamie Alley motions to approve the minutes.
- Elizabeth Huntley second.
- All members present voted in favor; none abstained; motion passed.

## **Communications Committee Chair Appointment**

- T. Terranova reported that there is not yet a candidate for Communications Committee chair. The committee will continue efforts to identify a chair, particularly as more states onboard to the commission.

### **Motion:**

- **No motion was made.**

## **Committee Reports**

- **Communications**
  - T. Terranova reported that the Communications Committee inaugurally met on October 30<sup>th</sup>. Committee members are reviewing the content on the PA Compact website to make recommendations on edits and additions at the next Communications Committee meeting.
  - Due to a quorum not being established, the Communications Committee set for November 20<sup>th</sup> has been cancelled and will be rescheduled.
- **Finance**
  - L. Marx shared that the Finance committee met for the first time on October 23<sup>rd</sup>. The committee's primary focus is building a draft commission budget.
  - There was discussion regarding the current status of additional funding for the PA Compact commission. G. Thomas said that NCCPA has begun conversations among its board of directors on funding for the Commission and that a draft budget will be helpful for those efforts.
- **Rules**
  - The Rules Committee inaugurally met on October 29<sup>th</sup> to review and discuss sample rules on definitions and an explanation of the rulemaking process.

## **AI Policy**

- Chair Terranova reported that interim staff has requested the consideration to use AI for note taking purposes. Chair Terranova presented a draft AI policy for the PA Compact Commission for the Executive Committee's consideration. Discussion ensued concerning the practicality of prohibiting all meeting recordings. Clarification was provided by Interim Legal Counsel Kalfas concerning the use of AI in meetings convened by other organizations, and that the intent of the

policy was to prohibit AI recordings and AI engagement in meeting processes while preserving the ability of the ED to use this functionality for the purpose of meeting minutes.

**Motion:**

- Larry Marx motioned to approve the AI policy with amendments to specify the policy only pertains to the recording of meetings by AI technologies.
- Elizabeth Huntley seconded the motion.
- All members present voted in favor; none abstained; motion passed.

**Funding Conversation**

- C. Sims reported that in addition to what was discussed during the Finance Committee update, the Health Resources and Services Administration grant awarded to the Federation of State Medical Boards continues to support the commission's operations. C. Sims said that it is expected this funding will last through the beginning part of 2025. CSG will work with the commission partner organizations to continue to supply information needed to assist with funding conversations.

**Delegate Questions and Comments**

- E. Huntley asked for a legislative update for states considering enactment of the PA Compact in 2025.
- C. Sims shared that CSG and AAPA continue to be in conversations and providing support to states that have expressed interest in 2025. State conversations have included Arkansas and North Dakota.
- E. Huntley suggested that future Executive Committee meetings could benefit from regular legislative updates.

**Public Questions and Comments**

No public questions or comments.

**Adjourn**

Chair Terranova adjourned the meeting at 3:30pm.