

# PA Compact Policy on AI

**Policy Number: 1.1**

**Area:** Meetings

**Authority:** Section 7 of the Compact, Article VI of the Bylaws

**Topic:** AI

**Purpose:** ED use of AI for notetaking purposes

**Date Approved:** November 13, 2024

**Policy:**

Use of AI during meetings is limited to open session use by ED or designee only for purpose of comparison with ED notes. AI recordings are not retained once minutes are drafted. Any other AI recording of meetings is expressly prohibited.

**Procedure:**

Announce AI policy in summary form at the beginning of meeting. ED begins recording. After completing minutes and notes, the recording is destroyed. Anyone using AI for recording will be asked to stop. If they do not stop when requested, they will be removed from the meeting.